



RESOLUTION NO. 7879

**A RESOLUTION concerning
2023 Community Development Block Grant (CDBG) Annual Action Plan
and allocations of CDBG, HOME, and 2060 Affordable Housing Trust Funds**

WHEREAS, the City Council of the City of Everett recognized the need for certain housing and community development programs in Everett; and

WHEREAS, Community Development Block Grant (CDBG) funds have been made available through the United States Department of Housing and Urban Development to provide for those programs, and Everett will receive \$859,155; and

WHEREAS, through Interlocal Agreements that automatically renew, the City of Everett will receive HOME funds and 2060 Affordable Housing Trust funds from Snohomish County this year; and

WHEREAS, the Citizens Advisory Committee (CAC) for Housing and Community Development has studied the housing and community development needs and priorities for Everett and has made its recommendations for CDBG funds, HOME funds, and 2060 Affordable Housing Trust funds; and

WHEREAS, the City Council of the City of Everett has reviewed the recommendations from the above committee; and

WHEREAS, the 2023 Annual Action Plan has been written in cooperation with the Everett Housing Authority, Snohomish County Housing Authority, Snohomish County, the City of Marysville and local non-profit service providers; and

WHEREAS, the City Council has reviewed the recommendations from the CAC; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVERETT AS FOLLOWS:

1. Program and Projects to be funded with CDBG funds:

Public Service Projects (Priority)	Funding
ARC: Independent Living Housing Assistance (Housing) Funds to provide emergency financial assistance and system navigation for disabled persons.	\$20,000.00
Hand in Hand: Rental Assistance (Housing) Rental assistance to low-income households.	\$20,000.00
Snohomish County Legal Services: Housing Justice Project (Housing) Funds to support staffing for legal services to households facing eviction.	\$15,000.00
YWCA: Rental Assistance (Housing) Rental assistance to low-income households.	\$25,000.00
Cocoon House: Transitions Behavioral Health Support (Homelessness) Funds to support Behavioral Health staff for mental health resource connection and crises.	\$10,000.00
Homage: Meal Delivery Program (Basic Services) Funds to support meal delivery program to seniors and disabled persons.	\$10,000.00
HopeWorks Social Enterprises: Tomorrow's Hope Childcare Subsidy (Basic Services) Funds to support subsidizing childcare for low-income households.	\$10,000.00
Housing Hope: Behavioral Health Services (Basic Services) Funds to support staff and program costs for behavioral health services to low income and extremely low income children and families.	\$10,000.00
Volunteers of America: Fair Housing program (Basic Services) Funds to support bilingual staff to provide fair housing services and outreach to Spanish-speaking households.	\$10,000.00
TOTAL PUBLIC SERVICE	\$130,000.00
Non-Public Service Projects (Priority)	
Childstrive: Building Improvements at The Village (Public Facility) Flooring and security replacements for four buildings at The Village.	\$155,263.00
City Public Improvements (Public Facility, Public Infrastructure) Capital improvements for city-owned public facilities and infrastructure within low-income census tracts. <i>*Contingency project.</i>	\$450,000.00
Community Housing Improvement Program (Housing)	\$500,000.00

Rehabilitation loans and administration costs to conduct home improvement projects for low-income homeowners and downtown multi-family structures.	
Homage: Minor Home Repair (Housing) Minor home repairs for low-income senior and disabled homeowners.	\$185,000.00
TOTAL NON-PUBLIC SERVICE	\$1,290,263.00
CDBG Administration	\$170,000.00
TOTAL CDBG	\$1,590,263.00

2. Projects to be funded with HOME funds:

Public Service & Non-Public Service Projects (Priority)	Funding
Tenant Based Rental Assistance (Housing) Funds to provide rental assistance to low-income households. Agency to be determined in coordination with Snohomish County Human Services.	\$160,000.00
Community Housing Improvement Program (Housing) Loans to conduct home improvement projects for low-income homeowners.	\$240,000.00
TOTAL HOME	\$400,000.00

3. Projects to be funded with 2060 Affordable Housing Trust Funds

Public Service Projects (Priority)	Funding
Cocoon House: Cocoon House Transitions (Youth Shelter) Support transitional housing shelter and supportive service costs for homeless and at-risk youth.	\$41,500.00
Domestic Violence Services: Emergency Shelter (Shelter) Support emergency shelter and service costs for victims and families of domestic violence.	\$45,000.00
Interfaith: Family Shelter (Shelter) Support emergency shelter and service costs for homeless families.	\$65,010.00
TOTAL 2060 AHTF	\$151,510.00

TOTAL CDBG, HOME, 2060 AHTF AWARDS	\$2,141,773.00
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4. Revenue to be received:

Funding Source	Funding Level
2023 Community Development Block Grant (CDBG)	\$859,155.00
Prior Program Year (2018 – 2021) Uncommitted CDBG Funds	\$731,108.00
HOME Program Funds	\$400,000.00
2060 Affordable Housing Trust Funds (AHTF)	\$151,510.00
TOTAL	\$2,141,773.00

5. To facilitate timely spending of federal funds in accordance with the City's agreement with HUD, the City Council approves the Citizens Advisory Committee recommended contingency project list for additional fund distribution in priority order, if funds become available during the 2023 program year. Accordingly, the following contingency projects would receive an amount based on the original amount requested or total fund reallocation of \$150,000.00, whichever is lesser:

Contingency Project List

- a. City of Everett public facility and/or public infrastructure improvement project benefitting low-income census tracts.
6. For the purposes of the resolution, projects approved to receive funding under this resolution are referred to as "Approved Projects." Persons approved to receive funding under this resolution for the Approved Projects are referred to as "Approved Providers."
 7. The City Council approves the Citizens Advisory Committee recommendation of adjusting evenly all Approved Projects' funding amounts based on the difference between the estimate and final award for CDBG and HOME fund. If the final award difference is greater than \$150,000.00, the Committee will reconvene to provide an updated funding recommendation. Further, if uncommitted funds less than \$150,000 remain during a program year, then allocation of such funds will be in accordance with the 2023 Annual Action Plan and the Citizen Participation Plan.
 8. The Mayor and the Mayor's designee(s) are hereby authorized to make application to the U.S. Department of Housing and Urban Development (and, as necessary to the State of Washington, Snohomish County or any other governmental entity) for funding assistance in accordance with this resolution and the requirements of each such application. The Mayor and the Mayor's designee(s) are authorized to sign and provide the needed documents and to take all necessary actions necessary to complete all application processes.
 9. This resolution will become part of the formal application to the U.S. Department of Housing and Urban Development and to the State of Washington.
 10. All payments and income from the Housing Rehabilitation Program (Fund 197) revolving loan fund will be used for CHIP housing rehabilitation and administrative purposes. This is estimated at \$200,000.00 for 2023.

11. The Mayor is authorized to execute all contracts and take all other actions necessary to implement the funding to Approved Providers for the Approved Projects, all in accordance with this resolution, including without limitation grant agreements, loan agreements, and associated documents with Approved Providers.
12. Loans for Approved Projects that are housing projects will be paid back to the City of Everett unless otherwise approved by City Council.
13. The annual Community Development Block Grant Administration funding will the amount allowed from the annual grant and will be set-aside and no application made in the committee process. This is being done as a time saving action and because of the need to be more efficient with staff time.
14. The 2023 Annual Action Plan is hereby approved to be submitted to the U.S. Department of Housing and Urban Development.



Councilmember Introducing Resolution

PASSED and APPROVED this 29TH day of MARCH, 2023.



Council President